

PRIVACY STATEMENT

GPDR 25 May 2018

The Highland Bothies ("we/us") are committed to protecting and respecting any personal information you share with us.

This statement describes what types of information we collect from you, how it is used by us, how we share it with others, how you can manage the information we hold and how you can contact us.

We will never send you unsolicited 'junk' email or communications or share your data with anyone else who might. We do not sell your information to third parties.

The contents of this statement may change from time to time so you may wish to check with us occasionally to ensure you are still happy to share information with us.

WHAT INFORMATION DO WE COLLECT

We collect information about you when you engage with our website and use our Enquiry Form and on arrival at the Bothies. We only collect information which is necessary, relevant and adequate for the purpose you are providing it for.

HOW DO WE USE THIS INFORMATION?

The Highland Bothies will only process information that is necessary for the purpose for which it has been collected. We will never send you unsolicited 'junk' email or communications or share your personal information with any other company (i.e. third parties) unless we are required to do so by law.

WEBSITE

This Privacy Statement only applies to The Highland Bothies website. Customers should always be aware when moving to another site via a link of how that site deals with your information by checking its privacy statement. The Highland Bothies cannot be held responsible for the content or policy of any external website to which it links.

Our website is hosted by Aurora Design Studio (the developers). The developers are not responsible for any information gathered by The Highland Bothies Website. However the developers do offer The Highland Bothies the tools to manage the data by way of exporting it to a CSV file for use offline or by deleting the data from the server.

HOW LONG DO WE KEEP YOUR INFORMATION?

We will not hold your personal information in an identifiable format for any longer than is necessary. If you are a customer or otherwise have a relationship with us we will hold personal information about you for a longer period than if we have obtained your details in connection with a prospective relationship.

We have no electronic data base; therefore, no guest information is stored digitally and emails are deleted when no longer required.

Accounting Information, by law, has to be kept for a required period for the purpose of any Inland Revenue inspection. After this information is no longer required we, I & R Maclennan T/A The Highland Bothies destroy this information.

HOW CAN YOU MANAGE THE INFORMATION WE HOLD ABOUT YOU?

You have the right as an individual to access your personal information we hold about you and make corrections if necessary. You also have the right to withdraw any consent you have previously given to us and ask us to erase information we hold about you. You can also object to us using your personal information.

I & R Maclennan T/A THE HIGHLAND BOTHIES

MOREFIELD

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